



XEMAY
ENTERPRISES LIMITED
Beyond Excellence

COMPANY PROFILE



TALK TO US

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WHO WE ARE

Xemay Enterprises Limited, 100% Kenyan owned company has continued to deliver much needed customer satisfaction in products supplies across all sectors and industries.

We have become synonymous with quality, and we ensure a continuous variety of fantastic merchandise along with unique limited edition and seasonal items that are market competitive. Through a participatory design process, innovation and continued research, our highly skilled team have surpassed customer expectations in delivering quality tailor-made products and services across all sectors and industries.

A photograph of a modern workspace. On a light-colored wooden desk, there is a silver laptop with its screen open, displaying a dark image. In front of the laptop lies a black smartphone. To the left of the laptop is a small, green, spiky plant in a white square pot. Further left is a white ceramic cup. The background is a plain, light grey wall.

**BRINGING IDEAS TO LIFE
AND FOSTERING
INNOVATION THROUGH
TECHNOLOGY.**

OUR VISION

To be the market leaders in creating value proposition within the supply chain.

OUR PURPOSE

We exist to provide quality customer Service in the ever growing value chain.

OUR MISSION

To consistently offer inclusive customer focused supplies/products/services at competitive rates within the shortest lead-time, tailor-made to serve and satisfy our clients.



OUR VALUES

- EXCELLENCE
- CUSTOMER CENTRICITY
- INTEGRITY
- AGILITY
- PROFESSIONALISM
- INNOVATION

**TRANSFORMING
CONCEPTS
INTO REALITY
AND
NURTURING
INNOVATION**



OUR VALUE PROPOSITION

- 01 Wide Range of Products:** We cut across diverse industries, including healthcare, construction, manufacturing, oil and gas, and more.
- 02 Customer-Centric Approach:** We prioritize our clients' needs and provide personalized solutions.
- 03 Quality Assurance:** Our products undergo rigorous testing to ensure they meet the highest safety standards.

**SAFETY IS THE
FOUNDATION OF
PRODUCTIVITY
BUILD IT
STRONG**



OUR PRODUCTS AND SERVICES

1. PROFESSIONAL VALUE ADDED SERVICES

- **Competitive Product Sourcing**

We source a full range of products for our clients at the competitive prices, ensuring cost efficiency and saving

- **Supplier Consolidation & Management**

We streamline your procurement process by consolidating suppliers—handling low-value and one-off purchases to reduce administrative burden. This frees up your accounts payable team from managing multiple vendors while providing open-book costing and flexible payment terms.

- **Utilities & Subscription Management**

We take care of all recurring expenses—including rent, water, electricity, and subscriptions—ensuring timely payments and maintaining organized records for transparency.

- **Process Simplification**

Our tailored outsourcing solutions help businesses of all sizes focus on their core operations by managing non-critical tasks. This enhances accounting productivity and operational efficiency.

- **Business & Personal Errand Support**

We provide prompt and reliable support for both business and personal errands, ensuring vendors and clients can focus on what matters most.

- **Outsourced Manpower**

We provide outsourced manpower solutions, Our expertise focuses on office Messengers, Riders, Administrative personnel's Virtual assistants making us a trusted partner for businesses looking to optimize their human resource functions

- **Consumables Supply & Management**

From office stationery and kitchen supplies to specialized requests, we handle all consumables procurement—keeping your operations running smoothly without the hassle.

- **Office Facilities Maintenance**

We manage electrical, plumbing, mechanical, and painting services, ensuring your workspace remains functional, safe, and well-maintained at all times.

- **Supplier Payment Solutions**

To streamline transactions, we help meet vendor demands by offering multiple payment options, reducing reliance on paper checks and improving efficiency.

- **Timely Invoice Processing**

By ensuring prompt supplier payments, we help you maintain strong vendor relationships, secure competitive pricing, and avoid disruptions in your supply chain.

2. ICT SOLUTIONS

- **Hardware Supplies:**

- Computers, laptops, and servers
- Printers, scanners, and copiers
- Networking equipment (routers, switches, modems)
- Storage devices (hard drives, SSDs, NAS)
- Peripherals (keyboards, mice, monitors, etc.)

- **Software Solutions:**

- Operating systems and productivity software
- Antivirus and cybersecurity tools
- Enterprise resource planning (ERP) systems
- Cloud-based applications and services

- **Networking and Connectivity:**

- Structured cabling and fiber optics
- Wireless access points and extenders
- VoIP systems and telecommunication devices

- **ICT Support and Maintenance:**

- IT infrastructure setup and configuration
- Technical support and troubleshooting
- Regular maintenance and upgrades

**ENABLING BUSINESSES TO
THRIVE IN A
TECHNOLOGY-DRIVEN
WORLD.**

3. PERSONAL PROTECTIVE EQUIPMENT

We offer a comprehensive range of PPE ;

- **Protective Clothing:** Coveralls, gowns, aprons, and lab coats.
- **Respiratory Protection:** N95 masks, surgical masks, respirators, and filters.
- **Eye and Face Protection:** Safety goggles, face shields, and visors.
- **Hand Protection:** Gloves (nitrile, latex, vinyl, and cut-resistant).
- **Head Protection:** Helmets, hard hats, and caps.
- **Foot Protection:** Safety boots and shoe covers.
- **Hearing Protection:** Earplugs and earmuffs.
- **Other Safety Gear:** High-visibility vests, fall protection equipment, and disposable PPE kits.

**PROMOTING
OCCUPATIONAL
SAFETY**



4. GENERAL OFFICE SUPPLIES

Pens & Markers

- Ballpoint Pens
- Highlighters (Assorted Colors)
- Permanent Markers

Desk Accessories

- Staplers & Staples
- Scissors
- Paper Clips & Binder Clips

Notebooks & Planners

Spiral Notebooks

Executive Planners

Sticky Notes

Paper & Printing Products

- Copy & Printer Paper
- A4 Paper (500 Sheets)
- Legal Pads

Ink & Toner

- Compatible Ink Cartridges
- Laser Toner (Brand-Specific)

Filing & Organization

- File Folders (Pack of 50)
- Binders & Sheet Protectors



OUR CLIENTELLE





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